MOAPPRECI★TION
— STATE TEAM MEMBER RECOGNITION PROGRAM —

EMAIL BINGO INSTRUCTIONS

How to Play:

- Designate a team member to create bingo cards and distribute by email to anyone who would like to participate before the game begins
- Send bingo numbers by email throughout the day
- Team members will be responsible for marking numbers off of their individual bingo cards
- Once a team member has marked off 5 numbers in a vertical, horizontal, or diagonal line they should email "**BINGO"** to the group that is playing
- You should either attach your winning card or drop the card off to the designated team member who is "calling" the numbers
- If the bingo is confirmed, that team member will be the winner (if it is not a confirmed bingo, the game will continue)